

Class Notes  
 Prepared by Debbie Laffranchini for YOU! ☺

Class	Late Test?		Late Assignments?		Paper Format	Notes
	Yes	No	Yes	No		
103	Penalty, must take by following week		Penalty, not after 2 weeks		Times New Roman, font 12, double space, black ink only	Email work to self to print on campus as backup plan. Use web page, google Debbie Laffranchini, first link, or <a href="http://laffranchinid.faculty.mjc.edu/">http://laffranchinid.faculty.mjc.edu/</a>